

F. Contact Numbers

_____ Telephone _____ Alternative _____

G. Firm/Sole Proprietor's Principal Broker's Name

_____ Last _____ First _____ Middle _____ Generation _____

H. Principal Broker's Virginia Real Estate License Number

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DO NOT INCLUDE DASHES (1234567890)

9. Will this Business Entity operate as a "team" as defined in [§54.1-2100](#)? (See definition below)

No

Yes

➤ [§54.1-2100](#) - "Real estate team" means two or more individuals, one or more of whom is a real estate salesperson or broker, who (i) work together as a unit within the same brokerage firm, (ii) represent themselves to the public as working together as one unit, **and** (iii) designate themselves by a fictitious name.

10. Provide **only** the following information for **each licensed individual or entity** who will be **added** to the Business Entity and **paid a commission** or who will be **added** as a licensed member of the **team** through the business entity named on this application:

➤ If additional space is needed to complete all required information/signatures, photocopy this sheet.

VA Real Estate License Number	Name	License Type (Salesperson, Broker, Entity)	Signature*

* By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.

11. Provide the following information for **each licensed individual or entity** who will be **removed** and **not** receive a commission from this business entity or who will be removed from the business entity **team**:

➤ If additional space is needed, photocopy this sheet.

VA Real Estate License Number	Name

VA Real Estate License Number	Name

12. Are you applying to change the **Business Entity** name and/or Assumed or Fictitious name?

No

Yes* If yes, provide the following information **and** return the original Business Entity **License** with this application.

A. **New Name:**

B. Assumed or Fictitious Name(s) [▲] Add Change Delete

[▲] If an **assumed/fictitious name** is being **added** or **changed**, a copy of the certificate filed with the Virginia State Corporation Commission (SCC) pursuant to [§59.1-69](#) of the *Code of Virginia* must be attached to this application.

13. Principal Broker's Statement

I, the firm's Principal Broker or Supervising Broker, hereby acknowledge that the licensee(s) named on this application for a Business Entity License is affiliated with my firm as a real estate agent.

Principal Broker's Signature _____ Date _____

or Supervising Broker's* Signature _____ Date _____

Supervising Broker's VA Real Estate License Number

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DO NOT INCLUDE DASHES (1234567890)

* If the Supervising Broker listed above has been added, removed, or is a member of the business entity being changed, the Principal Broker **must** sign this form.