



Department of Professional and Occupational Regulation

# Board for Contractors

## Remedial Education Registration Form

**This class is for contractors that have been sanctioned by the Board for a violation of the regulations. This is NOT a contractor pre-license course.**

### Personal Information

Full Name: \_\_\_\_\_  
*Last* *First* *M.I.*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*  
\_\_\_\_\_  
*City* *VA* *State* *ZIP Code*

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email \_\_\_\_\_

Contractor License Number \_\_\_\_\_

Case File Number \_\_\_\_\_

**Class Date Requested** \_\_\_\_\_

### 2025 Class Schedule

All classes are from 8:15am-5:00pm with a 45-minute lunch break. Please bring your own lunch or be prepared to go off-site and return within the 45-minute time frame.

January 16, 2025	<b>Thursday</b>	July 24, 2025	<b>Thursday</b>
February 13, 2025	<b>Thursday</b>	August 14, 2025	<b>Thursday</b>
March 27, 2025	<b>Thursday</b>	September 25, 2025	<b>Thursday</b>
April 17, 2025	<b>Thursday</b>	October 16, 2025	<b>Thursday</b>
May 29, 2025	<b>Thursday</b>	November 13, 2025	<b>Thursday</b>
June 12, 2025	<b>Thursday</b>	December 18, 2025	<b>Thursday</b>

### Class Information

**Location:** DPOR, Perimeter Center, 9960 Mayland Drive, Richmond, VA 23233 on the Second Floor unless otherwise noted. **Effective January 2014**, any licensee ordered to complete remedial education must attend a full-day eight-hour class *in person* at DPOR. Classes are free, taught by certified DPOR instructors.

**To register**, fax this form to 866-430-1033 or e-mail it to [contractor@dpor.virginia.gov](mailto:contractor@dpor.virginia.gov). **Pre-registration is strongly encouraged**, and walk-ins can only be accommodated if space is available.

All are welcomed to attend Remedial Education. However, class participants seeking compliance for a Board ordered sanction must be a member of the Responsible Management team listed on the contractor license. You must bring a photo ID with you to registration. Credit will not be given unless you attend the *entire length of the full-day class*.

**PER BUILDING POLICY WEAPONS ARE NOT PERMITTED**